

25X1A

Next 1 Page(s) In Document Exempt

## MISSION COORDINATOR CHECK LIST

FROM: START 25X1A  
TO: ☐ (1130)

TIME (NLT)	RESP	ACTION	COMPLETED
ASAP	DCOC	Complete & distribute mission alert notification	0845
	25X1A		
ASAP	DCOC	<input type="checkbox"/> Acknowledge Receipt of <input type="checkbox"/>	0900 25X1A
ASAP	DCOC	Convert H -hour time to local and record in check list.	0900
ASAP	DCOC	Complete pilots activity schedule (5) (1-DCO, 1-M/C, 1-Flt Surg, 1-CO, 1-DCOL)	0905
ASAP	DCOC	Notify & alert the C-130 (21 TCS) Naha WA-7175 Lt Col <input type="checkbox"/>	0930L
	25X1A	<input type="checkbox"/> (Alert H+30) 157 0300 Z	25X1A
		Advise that we have an airlift requirement to Yokota at 157 0830 Z. In place time here to pick up TAKE is L+2:00.	25X1A
ASAP	DCOC	Check with DCOM to see if Msgs <input type="checkbox"/> have been received by 1004 prior to <input type="checkbox"/>	(7L) 1045 (8J) 1525
	25X1A		
ASAP	DCOC	Check with DCOM FOR the check list to be used.	1000
		(a) Custom or canned route.	
		<del>(b) Custom route w/option (Delete non-applicable items from M/C Checklist i.e. DCOM (A) DCOM (B)</del>	1000
ASAP	TTFC	Delivers tanker schedule with all C/S - & timing.	1400

FROM: H -24:00( 1130 L)TO: H -18:00( 1430 L)

TIME NLT	RESP	ACTION	TIME
25X1A H -24:00( <u>1130</u> L)		(1130-1800)	
H -23:30( <u>1130</u> L)	DCOC/	M/C attend Commander's initial briefing. Receive Ops personnel inputs for recovery team. Give to DCS. Prepare access lists for CP and Flt Following Room.	<u>0855</u>
25X1A H -23:00( <u>1230</u> L)	SEC	Hangars secured, access lists posted.	<u>0930</u>
H -22:00( <u>1330</u> L)	COMMO	Recd <u>          </u> Prepare Flimsy	<u>0900</u>
H -21:00( <u>1430</u> L)	Flt Surg	Results of pilot physicals	<u>1030</u>
25X1A H -21:00( <u>1430</u> L)	DCOC	Send <u>          </u>	<u>0925</u>
H -20:30( <u>1500</u> L)	COMMO	Notify DCM of Freq Channelization and translator code.	
H -19:00( <u>1630</u> L)	DCM	Complete TEB and Refuel (Item 8) #1 <u>1430</u> * (Item 3) #2 <u>1200</u>	
25X1A H -19:00( <u>          </u> L)	SEC	Advise M/C of Seat Kit No. Prm AC Kit <u>123</u> (Enter Bottom or <u>          </u> Sec AC Kit <u>105</u>	
H -19:00( <u>          </u> L)	DCOM	Tape Recorders ready in briefing Rm <u>1325</u>	
H -19:00( <u>          </u> L)	COMMO	Complete Commo flimsy, cys to: M/C-3, (2 Pilots + 1 CP) and DCOMF-2 <u>1625</u>	

\* DCM REGENERATION

FROM: H-18:00 (1430 L)TO: H-12:00 (2030 L)

TIME (NLT)	RESP	ACTION	TIME
H-18:00( <u>1730</u> L)	DCOMI	Start Intelligence Briefing	<u>1730</u>
H-17:00( <u>1830</u> L)	DCO	Supervise Plt's Initial Briefing	<u>1830</u>
H-16:00( <u>1930</u> L)	DCM	Complete INS pre-flt (item 12) #1	<u>1500</u>
		25X1A #2	<u>1030</u>
H-15:00( <u>2030</u> L)	DCOM(A)	Receive <input type="text"/> (Via 1004)	<u>1030</u>
H-15:00( <u>2030</u> L)	DCM	Deliver <input type="text"/> with EWS System Checkout Info. 25X1A	<u>N/A</u>
H-15:00( <u>2030</u> L)	COMMO	Deliver <input type="text"/> to M/C if all Info available. 25X1A	<u>2355</u>
H-13:00( <u>2230</u> L)	DCM	Complete EWS Pre-Flt (Item 13) #1	<u>1630</u>
		#2	<u>1615</u>
H-13:00( <u>2230</u> L)	DCOM(A)	INS Load Sheet. Deliver to INS	<u>1200</u>
H-13:00( <u>2230</u> L)	Flt Surg	Start Crew Rest	<u>2230</u>
H-12:30( <u>2300</u> L)	DCOM	Notify M/C of receipt of <input type="text"/> (Pkg Data) (Via 1004) 25X1A	<u>1520</u>
H-12:00( <u>2330</u> L)	DCOC	Send <input type="text"/> Support Msg to 313th	<u>1515</u>
H-12:00( <u>2330</u> L)	DCOM(A)	Receive Wea update flt plan (Via 1004)	<u>2330</u>

FROM: H-12:00 (2330L)TO: H- 2:00 (0930L)

TIME(NLT)	RESP	ACTION	TIME
H-11:30( <u>0000</u> L)	DCOM	Package program to Pkg personnel	<u>2330</u>
H- 9:00( <u>0230</u> L)	DCOW	<del>████</del> M/C item (G) Wx effect of ability to launch. <u>25X1A</u>	<u>2200</u>
H- 9:00( <u>0230</u> L)	BCOC	Send <u>████</u> to Hqs <u>25X1A</u>	<u>2200</u>
H- 8:30( <u>0300</u> L)	DCM	Complete Pkg Load (Item 15) #1	<u>2215</u>
		#2	<u>2320</u>
H- 6:00( <u>0530</u> L)	DCOC	DCOM(B) advise 313th of Option	<u>NA</u>
<del>H- 5:30(<u>0530</u>L)</del>	<del>DCOM(B)</del>	<del>Provide load sheet to INS</del>	<del>████</del>
<del>H- 5:00(<u>0500</u>L)</del>	<del>DCOM(B)</del>	<del>Receive Wx update Pkg plan</del>	<del>████</del>
H- 4:30( <u>0700</u> L)	DCOM(A)	Film strip complete	<u>0600</u>
H- 4:00( <u>0730</u> L)	AFCS	Report Equip status to DCOC	<u>0630</u>
H- 3:45( <u>0745</u> L)	CMDR DCO F/Surg	Final decision on primary & spare pilot, notify DCOL	<u>0900</u>
H- 3:45( <u>0745</u> L)	DCO	Current Airfield Status	<u>0745</u>
H- 3:30( <u>0800</u> L)	DCM	Start INS Warm (Item 21) #1	<u>0750</u>
		*(Item 14) #2	<u>0800</u>
H- 3:30( <u>0800</u> L)	DCO	Final Briefing	<u>0800</u>
H- 2:30( <u>0900</u> L)	DCOC	Send <u>████</u> confirmation of Coord. <u>25X1A</u>	<u>0215</u>

\* DCM REGENERATION

FROM: H -2:00 (0930 L)TO: L HOUR (1130 L)

TIME (NLT)	RESP	ACTION	TIME
H -1:30( <u>1000</u> L)	DCOC	Notify Helicopter Section of ETD (CONTROLLER)	<u>1000</u>
H -2:00( <u>0930</u> L)	DCOMI	E&E Packet turned in to DCOL	<u>0900</u>
H -1:35( <u>0955</u> L)	DCOW	Letdown plates to pilots <i>Acft</i>	<u>1030</u>
<del>H -1:30( ) L</del>	<del>DCOM(8)</del>	<del>film strip complete</del>	<del>#1</del>
			#2
H -1:25( <u>1005</u> L)	F/Surg	Pre-suiting physical	<u>1010</u>
H -1:00( <u>1030</u> L)	DCOM	Load DCOM material both acft	#1 <u>1030</u>
			#2 <u>1030</u>
H -0:50( <u>1040</u> L)	DCOL	Pilot to aircraft	<u>1040</u>
H -1:00( <u>1030</u> L)	DCO	Go-No-Go decision	<u>1030</u>
H -1:00( <u>1030</u> L)	DCOC	Activate HF (CONTROLLER)	<u>1030</u>
H -1:00( <u>1030</u> L)	DCOC	Check latest NOTAMS	<u>1030</u>
H -1:00( <u>1030</u> L)	DCOC	Assure Chopper alerted	<u>1030</u>
H -:45( <u>1045</u> L)	DCOL	Pilot hooked up in acft	<u>1045</u>
H -:30( <u>1100</u> L)	DCM	Start engine	<u>1100</u>
H -:15( <u>1115</u> L)	DCOC	Cmdr's emerg C.L., Dash-1, CYG Ck list, <input type="text"/> status code, in place	<u>1115</u>
H -:00( <u>1130</u> L)	DCOC	Send <input type="text"/> 25X1A	<u>1132 - 1152</u>
H Hour( <u>1130</u> L)	DCOC	Send T/O Msg to 313th	<u>1132 - 1152</u>
H +1:15( ) L	DCO	Release spare (primary) <i>N/A</i>	
:30 prior to ldg	DCOC	Alert chopper (controller)	<u>1500</u>
:30 prior to ldg	DCOC	Notify Transit Alert (controller)	<u>1520</u>
:30 prior to ldg	M/C	Prepare <input type="text"/> for DTFC or DCO (clip bd) (primary)	<u>1445</u> 25X1A
ASAP after ldg	DCOC	Send <input type="text"/> (Msn ldg report)	<u>1542</u> 25X1A
ASAP after ldg	DCOC	Send 313th CNX (ATA) msg	<u>1542</u>

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FROM: H +1:00 ( L)

TO: END

TIME (NLT)	RESP	ACTION	TIME
		SECONDARY LAUNCHED 25X1A	
ASAP	DCOC	Send [ ] in Primary 25X1A	
ASAP	DCOC	Send [ ] abort Msg on Prim	
H +1:00( L)	DCOC	Send [ ] in Secondary 25X1A	
H +1:00( L)	DCOC	Send [ ] /O on Secondary	
L -:30( L)	DCOC	Notify Helicopter (controller)	
L -:30( L)	DCOC	Notify Trans Alert (controller)	
L Hour( L)	DCOC	Send [ ] 25X1A	
L Hour( L)	DCOC	Send [ ] - Give ATA	
*****			
ASAP after ldg	DCOC	Receive CYG Down time, then release Strip Alert/Airborne Alert Tnkr. Notify TTFC.	1542
ASAP after ldg	DCOC	Release Helicopter (controller)	1542
ASAP after Ldg	DCOC	Release C-130 (21TCS)	1550
L +:30( L)	AFCS	Shutdown 25X1A	✓
L +1:30( L)	DCOMI	Par "C" of [ ] to DCOM	✓
L +3:30( L)	SEC	Sterilize aircraft	✓
L Plus ( L)	DCOC	Release Acft to DCM	
L +4:00( L)	DCOM	Recording tape and film strip to Security.	
L +5:00( L)	DCO	Review Tanker Msn Report	
L +5:00( L)	DCOM	Tape of debrief to Security	
L +5:00( L)	COMMO	B/W Tape to Security	

25X1A

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\*BLACKSHIELD\*

25X1A

	TITLE	DUE		IN	OUT	ACTION	REMARKS
		LCI	Z				
✓	Msn Alert Wx Fcst	-25		X		WX	(Receive Daily)
✓	Airfield Status	Daily			X	DCOC (Control)	As of 0900L Filed in <span style="border: 1px solid black; display: inline-block; width: 100px; height: 1.2em; vertical-align: middle;"></span>
✓	Tanker Msn Alert	-24		X		SAC	25X1A
✓	Mission Alert	-24		X		CMDR/DCO DCM	
✓	Ackd Receipt <span style="border: 1px solid black; display: inline-block; width: 40px; height: 1.2em; vertical-align: middle;"></span>	ASAP			X	DCOC	
✓	Mission Plan Wx Requirement	-23		X		WX/DCO	
✓	Opln Commo Data	-22		X		COMMO/DCO	
✓	EWS Setting	-22		X		EWS	
✓	Tanker/Wx Scout Recall Word	-22		X		SAC/DCO	
✓	Mission Alert Confirmation	-21			X	DCO	
✓	Tanker Support Confirmation	-21			X	SAC	
✓	Msn Plan Wx Fcst	-21		X		WX	
✓	Forward Base Wx Forecast	-21		X		WX	
25X1A	<span style="border: 1px solid black; display: inline-block; width: 180px; height: 1.2em; vertical-align: middle;"></span> Wx Scout Request	-20			X	DCO	25X1A <span style="border: 1px solid black; display: inline-block; width: 180px; height: 1.2em; vertical-align: middle;"></span>

PAGE 1

REVISED SEP 67



25X1A

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	TITLE	DUE		IN	OUT	ACTION	REMARKS
		LCL	Z				
✓ N/R	HF Freq to TTFC	-20			X	COMMO	As Req of Typhoon Deploy men
✓	MISSION PLAN#1	-18		X		DCOMP	
✓	Current Intel	-18		X		INTEL	
✓	Msn Pln Wx Fcst	-17:30		X		WX	
25X1A ✓	Wx Support Confirmation	-17:30		X		DCOC	
✓	Weather Scout Call Sign Confirmation	-17:00			X	DCO	Wx Scout Call Signs to <span style="border: 1px solid black; padding: 0 20px;"> </span> WECEN
✓	Forward Base Wx Forecast	-17:15		X		WX	
✓	Opln Capability	-16:00			X	DCM	As of 1700 Local Daily
✓	Supt Acft Status	-15:00			X	DCM	As of 1700 Local Daily
✓	Mission Pln#2	-15:00		X		DCOMP	Probably 1004
✓	Mission Plan#3	-15:00		X		DCOMP	Probably 1004
N/R	EWS Sys Checkout	-15:00			X	DCM	REQUIRED ONLY WHEN SO INDICATED ON BOTTOM OF <span style="border: 1px solid black; padding: 0 20px;"> </span>
✓	GO-NO-GO Wx Requirements	NLT 1330Z		X		Wx	25X1A
✓	Approved For Release 2002/06/10 : CIA-RDP69B00041R001300040005-6			X		SAC/WX	

25X1A

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TITLE	DUE		IN	OUT	ACTION	REMARKS
	LCL	Z				
Tanker Msn Plan	-13:00		X		SAC	Probably More Than 1 Msgs
Camera Program- ing Data	-12:30		X		DCOMP	Probably 1004
Support Request	-12:00			X	DCO	25X1A Add Crew Number
	-10:00			X	COMMO	25X1A
Non-Opnl Sortie	DAILY			X	DCOC (CONTROL)	File in Folder Sub- mitted Appox 1530L Daily For Next Days Non-Ops Msn
Sp Fuel Test	-10:00			X	DCM(POL)	
Forward Base Wx Forecast	-9:00			X	WX	
Tanker Pre- Sortie Report	-9:00			X	SAC	Probably More Than 1 Msg
GO-NO-GO WX Forecast	-9:00		X		WX	
Pre-Sortie Report	-9:00			X	DCO	
Haz Wx Advisory	-7:00			X	WX	If Adverse Conditions
Haz Wx Advisory	-7:00		X		WX	If Adverse Conditions
Tanker Msn Support Execut- ion	-6:00		X		SAC	
CODES			X		DCOM	

25X1A

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	TITLE	DUE		IN	OUT	ACTION	REMARKS
		ICL	Z				
✓ N/R	Final Option Selection	-6 0530		X		DCOM	
✓	Msn Alert Wx Fcst	-5 0630		X		WX	(Receive Daily)
✓	Emerg Seat Pack	-5 0630			X	SECURITY	
✓	Forward Base Wx Forecast	-3 0830			X	WX	
✓	Met Watch Obs	-3 0830			X	WX	
25X1A ✓	[redacted] bord Confirmation	-3 0830		X		DCO	
✓	GO-NO-GO Wx Forecast	-3 0830		X		WX	
N/R	Spl Fuel Test	-2:30 0900			X	DCM(POL)	
25X1A ✓	[redacted] Coord Confirmation	-2:30 0900			X	DCO	Submit to Hqs
N/R	Wx Scout Rpts	-2 0930		X		WX	Will be Received Continuous Until AR Areas Secured
✓	Airfield Status	Daily 0900			X	DCOC (Controll)	25X1A As of 0900 Local Filed in [redacted]
✓	Tanker T/O Rpt	As Req			X	SAC	Continous Until all Tankers are Airborne
✓	GO-NO-GO Msgs	-1 1030		X		DCO	
✓	Primary Take-off	-0			X	DCO	Add Crew Number

25X1A

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	TITLE	DUE		IN	OUT	ACTION	REMARKS
		LCL	Z				
✓	Primary Take-off	-0			X	DCO	25X1A CHANNELS
✓	Primary Abort	As Req			X	DCO	FLASH
NIR	Primary Abort	As Req			X	DCO	25X1A CHANNELS
NIR	Spare Take-off	As Req			X	DCO	Add Crew Number
✓	Spare Take-off	As Req			X	DCO	25X1A CHANNELS
✓	Tanker Off-load Rpt	As Req		X		DCO/SAC	Continuous Until All Fuel Off Loaded
✓	Primary Landing	L			X	DCO	
25X1A ✓	Primary Landing (Canx <input type="checkbox"/> Support If Msn Completed)	L			X	DCO	25X1A CHANNELS
NIR	Spare Abort	As Req			X	DCO	FLASH
25X1A NIR	Spare Abort (Canx <input type="checkbox"/> Support If Msn Cancelled)	As Req			X	DCO	25X1A CHANNELS
✓	Spare Landing	L			X	DCO	
25X1A ✓	Spare Landing (Canx <input type="checkbox"/> Support)	L			X	DCO	
✓	B/W Resume	ASAP			X	COMMO	
✓	Support Termination	ASAP		X		SAC/WX	

25X1A

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	TITLE	DUE		IN	OUT	ACTION	REMARKS
		ISE	Z				
✓	Msn Post Landing	L Plus 2			X	DCO/CMDR	
✓							
✓	Tanker Landing	As Req			X	SAC	Continuous Until all Tankers Have Landed
✓							
✓	Camera Config	L Plus 3			X	DCM	
✓							
✓	Mission Report	L Plus 3			X	DCO/DCOM	25X1A INFO: <input type="checkbox"/> "EYES ONLY CMDR"
	Spl Fuel Test	ASAP			X	DCM(POL)	
✓	Opnl Sortie Rpt	ASAP			X	DCO	Same as Nonop R-47
✓							
	INS Tape	ASAP			X	DCOMP	Via 1004 w/message back-up
	Take Progress	ASAP			X	SECURITY	
✓	Final Field Eval Of INS Data	L Plus 10			X	DCM	
	Flash Process	ASAP		X		DCOMP	
	Film Evaluation	ASAP		X		DCOMP	
	INS Tape Eval	ASAP		X		DCOMP	
	INS Film Correle.	L Plus 7 Days		X		DCOMP	
	SYSTEMS VI TAKE PROGRESS RPT	ASAP			X	SECURITY	